



Bayswater Bolts (03) 9720 9955
Ferntree Gully Bolts (03) 9756 0566
Hallam Bolts & Industrial (03) 9708 6464

A Proud Member of
CSS
the name behind the names.

PRIVACY NOTICE 11/01/2021

Thank you for choosing to be part of our community at BOLTS AND MOORE PTY LTD doing business at BAYSWATER BOLTS, FERNTREE GULLY BOLTS and HALLAM BOLTS AND INDUSTRIAL. We are committed to protecting your personal information and your right to privacy. If you have any questions or concerns about this policy notice, or our practices with regards to your personal information please contact us at ftgbolts@bigpond.net.au.

When you use our mobile application, as the case may be (the 'APP') and more generally use any of the services (the 'Services' which includes the App) we appreciate that you are trusting us with your personal information. We take your privacy very seriously. In this privacy notice we seek to explain to you in the clearest way possible what information we collect, how we use it and what rights you have in relation to it. We hope you take some time to read through it carefully as it is important. If there are any terms in this privacy notice that you do not agree with please discontinue use of the service immediately.

Please read this privacy notice carefully as it will help you understand what we do with the information that we collect.

1. What information do we collect?

In short: We collect information regarding your mobile device when you use our App

If you use your App we also collect the following information:

- Mobile Device Access. We may request access or permission to certain features from your mobile device, including your mobile device's camera and other features if you wish to change our access or permissions, you may do so in your settings.

This information is primarily needed to maintain the security and operation of our App for troubleshooting and for our internal analytics and reporting purposes.

2. How do we use your information?

In short: We process your information for purposes based on legitimate business interests, the fulfilment of our contract with you, compliance with our legal obligations and your consent.

We use personal information collected via our App for a variety of business purposes described below. We process your personal information for these purposes in reliance on our legitimate business interests in order to enter into or perform a contract with you with your consent and or for compliance with our legal obligations. We indicate the specific processing grounds we rely on next to each purpose listed below.

We use the information we collect or receive:

- Fulfill and manage your orders. We may use information to fulfill and manage your orders through the App
- Administer prize draws and competitions. We may use your information to administer prize draws and competitions when you elect to participate in our competitions.
- To deliver and facilitate delivery of services to the user. We may use your information to provide you with the requested service.

3. Will your information be shared with anyone?

In short: We only share your consent to comply with laws to provide you with services to protect your rights or to fulfill business obligations.

- Consent. We may process your data you have given us specific consent to use your personal information for a specific purpose.
- Legitimate interests. We may process your data when it is reasonably necessary to achieve our legitimate business interests.
- Legal obligations. We may disclose where we are legally required to do so in order to comply with applicable law government requirements, judicial proceedings, court order or legal process such as in response to a court order or a subpoena (including in response to public authorities to meet national security or law enforcement requirements).
- Vital interests. We may disclose your information where we believe it necessary to investigate, prevent or take action regarding potential violations of our policies, suspected fraud situations involving threats to safety of any person and illegal activities or as evidence in litigation in which we are involved.

More specifically we may need to process your data or share your personal information in the following situations:

- Business transfers. We may share or transfer your information in connection with or during negotiations of any merger, sale of company assets or acquisition of a or a portion of our business to another company.
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4. Is your information transferred internationally?

In short: We may transfer, store and process your information in countries other than your own.

Our services are located in Australia. If you are accessing our App from outside please be aware that your information may be transferred to, stored and processed by us in our facilities and by those parties with whom we may share your personal information (see “Will your information be shared with anyone?” above) in and other countries. We will, however, take all necessary measures to protect your personal information in accordance with this privacy notice and applicable law.

5. How long do we keep your information?

In short: We keep your information for as long as necessary to fulfill the purpose outlined in this notice unless otherwise required by law.

We will only keep information for as long as it is necessary for the purpose set out in this privacy notice unless a longer retention period is required or permitted by law (such as tax, accounting or other legal requirements). No purpose in this notice will require us keeping your personal information for longer than the period of time in which users have an account with us.

We have no ongoing legitimate business need to process your personal information we will either delete or anonymize such information or if it is not possible (for example because your personal information has been stored in back up archives) then we will securely store your personal information and isolate it from any further processing until deletion is possible.

6. How do we keep your information safe?

In short: We aim to protect your personal information through a system of organizational and technical security measures.

We have implemented appropriate technical and organizational security measures to protect the security of any personal information we process. However, despite our safeguards and efforts to secure that information, no electronic transmission over the internet or information storage technology can be 100% secure so we can not promise or guarantee that hackers, cyber criminals or other unauthorised third parties will not be able to defeat our security and improperly collect, access, steal or modify your information. Although we will do our best to protect your personal information, transmission to and from our App is at your own risk. You should only access the App within a secure environment.

7. Do we collect information from minors?

In Short: We do not knowingly collect data from or market to children under 18 years of age.

We do not knowingly solicit data from or market to children under 18 years of age. By using the App you represent that you are at least 18 or that you are the guardian or parent of such a minor and consent to such minor dependants use of the App if we learn that personal information from users less than 18 years of age has been collected we will deactivate the account and take reasonable measures to properly delete such data from our records. If you become aware of any data we may have collected for children under the age of 18 please contact ftgbolts@bigpond.net.au.

8. What are your privacy rights?

In short: You may review, change or terminate your account any time.

If you have any questions or comments about your privacy rights you may email us at ftgbolts@bigpond.net.au

Account information

If you would like at anytime to review or change the information in your account you can:

- Log into your account and update your user account
- Upon your request to terminate your account or delete your account and information from our active databases. However, we may retain some information in our files to prevent fraud, troubleshoot problems, assist with any investigations, enforcement of Terms of use and or comply with applicable legal requirements.
- Contact us using the contact information provided.

9. Do we make updates to this notice?

In short: Yes, we will update this notice as necessary to stay compliant with relevant laws.

We may update this notice from time to time. The updated version will be indicated by an "Revised" date and the updated version will be effective as soon as it is accessible. If we make changes to this privacy notice, we may notify you either by prominently posting a notice of such changes or by directly sending you a notification. We encourage you to review this privacy notice frequently to be informed of how we are protecting your information.

10. How can I contact us about this notice?

If you have any questions about this notice, you may email us at ftgbolts@bigpond.net.au or by post:

Bolts and Moore P/L
766 Burwood Highway
Ferntree Gully
Victoria 3156
Australia

11. How can you review, update or delete the data we collect from you?

Based on the applicable laws of your country, you may have the right to request access to the personal information we collect from you, change that information or delete it in some circumstances. To request to review, update, or delete your personal information please a request by emailing or contacting us as per the above "How can you contact us about this notice?".